



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Jamey Tesler, Secretary & CEO



Internal/External Job Posting

Requisition ID: 22000AUK  
Posting Date: 9/15/2022  
Closing Date: Open until filled  
Official Title: Contracted Student Interns  
Functional Title: High School Mechanic Intern  
Location: District 1 – Berkshire County/Western, MA  
District 2 – Connecticut River Valley/Western, MA  
District 3 – Worcester County/Central, MA  
District 4 – North Eastern, MA  
District 5 – South Eastern, MA  
District 6 – Metro Boston  
Weston, MA  
  
Vacancies: 35  
Salary: \$16.00/Hour  
Shift: Day  
Bargaining Unit: Non-Bargaining  
Diversity Officer: Derrick Mann – 857-368-8541  
ADA Coordinator: Heather Ulesoo – 617-851-9447

**About MassDOT**

An agency on the move, the Massachusetts Department of Transportation (MassDOT) takes great pride in connecting the Commonwealth’s residents and communities. Powered by a growing data-analytics discipline – and working in conjunction with municipalities, public agencies and the private sector – we’re finding new ways to improve the Bay State’s transportation infrastructure.

MassDOT is responsible for developing, implementing, and coordinating transportation policies and projects for the Commonwealth of Massachusetts and to efficiently plan, design, construct, and

maintain a safe statewide transportation system which effectively meets the transportation needs of the Commonwealth.

MassDOT's divisions include: Highway, Aeronautics, Registry of Motor Vehicles, Rail & Transit, and Planning & Enterprise Services. There are approximately 3,600 employees across the organization.

### **Position Summary**

As part of the Intern will work on non-revenue vehicles and equipment. This includes repairs, troubleshooting and new vehicle preparation. Intern will attend professional development sessions and work on a variety of leadership projects.

### **Duties and Responsibilities**

Perform duties and complete projects as assigned

Adhere to the rules, regulations, and policies of MassDOT

Use and operate various types of equipment

Work hours and location as assigned or directed

Keep work area clean

Input daily work into a log

Be on time daily

Be courteous and respectful towards all employees, customers, and ITI program personnel

Give a PowerPoint presentation on internship experience working at MassDOT

Positions are available at MassDOT Districts and Depots throughout the state of Massachusetts

### **Minimum Entrance Requirements**

This requisition will remain open until filled; however, first consideration will be given to those applicants that apply within the first 14 days.

All job applications must be submitted online through MassCareers to be considered.

Automotive Technology CTE student

Experience in the repair of mechanical and electrical components of transportation vehicles

The ability to work individually in a productive, ethical, professional manner

Good level of time management, initiative, listening, and organizational skills

Executive Order #595: As a condition of employment, successful applicants will be required to have received COVID-19 vaccination or an approved exemption as of their start date. Details relating to demonstrating compliance with this requirement will be provided to applicants selected for employment. Applicants who receive an offer of employment who can provide documentation that the

vaccine is medically contraindicated or who object to vaccination due to a sincerely held religious belief may make a request for exemption.

- For questions regarding the job posting, please email Andrea Wilk at [andrea.wilk@dot.state.ma.us](mailto:andrea.wilk@dot.state.ma.us).
- For general questions regarding MassDOT, call the Human Resources Service Center at 857-368-4722.
- For a disability-related reasonable accommodation or alternative application method, call ADA Coordinator, Heather Ulesoo 857-851-9447.

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.

To apply, visit -

[https://massanf.taleo.net/careersection/ex/jobdetail.ftl?job=22000AUK&tz=GMT-04%3A00&tzname=America%2FNew\\_York](https://massanf.taleo.net/careersection/ex/jobdetail.ftl?job=22000AUK&tz=GMT-04%3A00&tzname=America%2FNew_York)